

NORTH EAST DERBYSHIRE DISTRICT COUNCIL

**RECORD OF DECISION TAKEN BY THE
ASSISTANT DIRECTOR – PROPERTY AND ESTATES**

27th January 2017

**THE PROPOSED LETTING OF UNIT 1 PAVILION WORKSHOPS,
PARK ROAD, HOLMEWOOD S42 5UY**

Authority for decision	Decision	Reasons	Alternative options considered and rejected	Conflicts of interest and any dispensation
<p>The Director of Operations is authorised under the transfer of functions to Directors to agree the grant and renewal of leases of land and buildings where the annual rental does not exceed £50,000.</p> <p>The Director has authorised the Assistant Director of Property and Estates to sign on his behalf.</p>	<p>To approve the letting of Unit 1 Pavilion Workshops Park Road, Holmewood S42 5UY to PRY Electrical Limited on a standard council 3 year lease for industrial property.</p>	<p>The proposed letting of Unit 1 Pavilion Workshops, Park Road, Holmewood S42 5UY to maintain current income stream and to remove the financial liability of this unoccupied unit.</p> <p>The unit is currently an empty shell and an agreement has been reached with the incoming tenant to undertake essential electrical installation works and redecoration in exchange for the granting of a six month licence of occupation prior to the formal commencement of the lease agreement.</p>	<p>None</p>	<p>None</p>

Please complete the following where relevant:

Key Decision?	Confidential/ Exempt (if yes, please state paragraph)?	Do General Exception or Special Urgency Rules apply to this decision?	Consultation has taken place with the Section 151 & Monitoring Officer?	The Leader, Deputy Leader or relevant Portfolio Member have been consulted?
No	No	No	Yes	Yes

Authorising Signature: 

Job title: Assistant Director of Property and Estates

To be completed by PA to Director of Transformation:

Unique Reference Number: DD/008/17/GH

Date decision may be implemented following call in (if necessary):

Circulation to:

Councillors
Chief Executive
Monitoring Officer
Section 151 Officer
Scrutiny Officer
Internal Audit